

How to Register for the ABE Written Exam while an Endodontic Resident

Forms

You begin the registration process for the Written Examination by submitting:

1. Written Examination Registration/Prospective Board Candidate application **and the**
2. Candidate Examination Confidentiality Policy document.

Please note you must submit both the Written Examination Registration/Prospective Board Candidate application and the Candidate Examination Confidentiality Policy document. Both must also be signed and notarized.

Fees

3. Payment must be submitted in the amount of \$500 which includes the application fee of \$250 and payment of the \$250 examination fee. Payment can be paid via personal check, business check, Cashier's check, or money order. Credit card payment is not available.

Upon approval of your application, you will be declared a Prospective Board Candidate and will receive an authorization letter, instructions for registration and examination information.



American Board of Endodontics

Prospective Board Candidate Application & Written Examination Registration

Prospective Board Candidate: A student, enrolled in the year that the certificate in endodontics will be issued and received from an advanced education program in endodontics accredited by the Commission of Dental Accreditation of the ADA, whose application and payment of the Written Examination fee have been accepted and approved by the Board.

I hereby make application to the American Board of Endodontics, to be declared a Prospective Board Candidate and to participate in the Written Examination of the American Board of Endodontics.

Personal Information

Last Name (Family Name) First Name Middle Initial

Street Address City State/Province Zip/Postal Code Country

E-Mail Phone (include area or country/city code)

NOTE:

It is mandatory for admission to the testing center that the name on your identification matches the name that is submitted to Pearson Vue. We download your name and contact information from the AAE.

It is the responsibility of the applicant to keep a current mailing address, email and telephone on file, please email any contact changes to staff@amboardendo.org. We are not responsible for missed communications when the applicant does not have current information on file with us

Failure to complete this information could prevent you from being granted admission at the testing center.

Education

Advanced Specialty Education Program in Endodontics Enrollment Date Anticipated Date Certificate in Endodontics will be awarded

By checking this box and signing this application, I verify that I am scheduled to be issued and that I will receive my Certificate in Endodontics the same year I am taking the Written Examination. I understand that if I misrepresent the date that my Certificate of Endodontics will be issued the results of the examination are null and void.

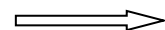
Payment Information

Return this application along with a Cashier's Check/Money Order/Check in U.S. Funds (Credit Card payment is not available) made payable to the ABE for \$500 to the address below. The \$500 required fee covers the PBC application fee of \$250 and the Written Examination Fee of \$250 for a total due of \$500.

American Board of Endodontics
750 W. Lake Cook Road, Suite 137
Buffalo Grove, IL 60089
847-947-8619

E-Mail: staff@amboardendo.org
<http://www.aae.org/Board/>

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Please read the following statements carefully and indicate your understanding and agreement by signing below:

Upon approval of this application and non-refundable payment of \$500 (\$250 application fee and \$250 examination fee) I understand that I will be declared a Prospective Board Candidate and will receive the authorization letter to register for the ABE Written Examination.

I understand that the content of the certification examination is proprietary and strictly confidential information. I hereby agree that I will not disclose, either directly or indirectly, any question or any part of any question from the examination to any person or entity. I understand that the unauthorized receipt, retention, possession, copying or disclosure of any examination materials, including but not limited to the content of any examination question, before, during, or after the examination, may subject me to legal action. Such legal action may result in monetary damages and/or disciplinary action including denial or revocation of certification.

I understand that I have until the end of the year during which the Written Examination was taken to submit a Preliminary Application along with a notarized copy of my endodontic certificate. Upon submission of these items by December 31st of the year during which the Written Examination was taken, the \$250 application fee that I am submitting with this Prospective Board Candidate Application transfers to and pays my Preliminary Application fee in full, for Board Eligible status.

I understand that I am only eligible to apply as a Prospective Board Candidate and to subsequently take the Written Examination prior to receiving an endodontic certificate during the year that a Certificate in Endodontics will be issued and received. I understand that if I am enrolled in a MSD, DScD, DM, SC, Ph.D, MA, MS or similar program and will not receive a Certificate in Endodontics until the completion of the last year of my program I am not eligible to apply for Prospective Board Candidate status and participate in the Written Examination until the year that I am issued and receive my Certificate in Endodontics.

I further understand that the results of the Written Examination will be null and void if I am not issued a Certificate in Endodontics by December 31 of the year that I take the Written Examination.

I have read the Prospective Board Candidate portion of the ABE Policy and Procedures (available on the ABE website) and understand the criteria for applying as a Prospective Board Candidate and by signing this application state that I am eligible to be granted Prospective Board Candidate status.

I have read and understand Article XII of the Bylaws of the American Board of Endodontics (available on the ABE website).

By signing this application, I verify that I am scheduled to be issued and receive my Certificate of Endodontics the same year that I am requesting to take the Written Exam.

I have read and agree to abide by the ABE Special Accommodations Policy.

I understand that it is my sole responsibility to provide the ABE with my name as listed on my identification and failure to do so on this application could deny me admission at the testing center.

I understand that once the Preliminary Application is approved by the ABE Credentials Committee, I will be declared a Board Eligible Candidate.

I HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS AND I INTEND TO BE LEGALLY BOUND BY THEM.

Applicant's Signature – Your signature must be notarized.

Name of Applicant _____

Signature of Applicant _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public My Commission Expires: _____ (SEAL)



American Board of Endodontics

Candidate Examination Confidentiality Policy

The Directors of the ABE want to ensure that all Candidates recognize that:

- 1. Disclosing ABE test questions or any part of a question to any person for any reason violates the ABE's rights and is subject to legal action by the ABE, and**
- 2. Passing on questions from current or previous examinations to other Candidates, or the knowing receipt of such information by Candidates constitutes cheating and is punishable by disciplinary action, including automatic failure on the exam, revocation of certification, and loss of Board eligibility.**

All Candidates sign the following agreement with the American Board of Endodontics to preserve the confidentiality of the information on both the ABE Written and Oral Examinations.

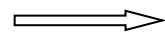
"This examination is owned and copyrighted by the American Board of Endodontics. Any reproduction of these materials or any part of them, through any means, including, but not limited to copying or printing of electronic files, reconstruction through memorization and/or dictation, and/or dissemination of these materials or any part of them is strictly prohibited."

All Candidates should be aware of the ramifications of cheating on an ABE exam:

The ABE defines irregular behavior to include any behavior that threatens the integrity of the examination process. This includes any behavior that undermines the application, assessment, or certification processes of the ABE or that threatens the integrity of the ABE certification process. Such behavior may include, but is not limited to, the following:

- disclosing examination information by using language that is substantially similar to that used in questions and/or answers from ABE examinations when such information is gained as a direct result of having been an examinee; this includes, but is not limited to, disclosures to students in educational programs, graduates of educational programs, educators or anyone else involved in the preparation of Candidates to sit for the examinations;
- receiving examination information from an examinee that uses language that is substantially similar to that used in questions and/or answers on ABE examinations, whether requested or not;
- copying, publishing, reconstructing (whether by memory or otherwise), reproducing or transmitting any portion of examination materials by any means, verbal or written, electronic or mechanical, without the prior express written permission of the ABE or using professional, paid or repeat examination takers or any other individual for the purpose of reconstructing any portion of examination materials;
- possessing unauthorized materials during an examination administration (e.g., recording devices, photographic equipment, electronic paging devices, cellular telephones, reference materials);
- failure to adhere to testing site regulations;
- using or purporting to use any portion of examination materials which were obtained improperly or without authorization for the purpose of instructing or preparing any applicant for examination;
- selling or offering to sell, buying or offering to buy, or distributing or offering to distribute any portion of examination materials without express written authorization;

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- having unauthorized possession of any portion of or information concerning a future, current, or previously administered examination of the ABE;
- disclosing what purports to be, or under all circumstances is likely to be understood by the recipient as, any portion of or "inside" information concerning any portion of a future, current, or previously administered examination of the ABE;
- communicating with another individual during administration of the examination for the purpose of giving or receiving help in answering examination questions, copying another Candidate's answers, permitting another Candidate to copy one's answers, or possessing unauthorized materials including, but not limited to notes (except on the provided scratch paper at the test center);
- engaging in any conduct that materially disrupts any examination or that could reasonably be interpreted as threatening or abusive toward any examinee, proctor, or staff;
- impersonating a Candidate or permitting an impersonator to take or attempt to take the examination on one's own behalf;
- falsifying information on application or registration forms;
- use of any other means that potentially alters the results of the examination such that the results may not accurately represent the professional knowledge base of a Candidate.

Irregular behavior as defined above may constitute grounds for sanctions by the ABE, including but not limited to the following:

- bar a Candidate from one or more future examinations either permanently or for a designated period;
- terminate a Candidate's participation in the examination process;
- invalidate the results of an examination and any prior examinations;
- withhold a Candidate's scores;
- revoke a Candidate's Board eligibility;
- fine a Candidate in an amount that reflects damages suffered by the American Board of Endodontics, including its costs of investigation and legal fees, and the costs of replacing any items that must be removed from the test item bank;
- censure a Candidate;
- sue the Candidate for damages and civil remedies;
- pursue prosecution of the Candidate for any conduct that constitutes a criminal or civil violation;
- take any other appropriate action.

By signing below, Candidates understand and agree to the above terms and also understand and agree that the ABE may withhold their scores and may require them to retake the examination if the ABE is presented with evidence demonstrating to the ABE, in its sole discretion, that the security of the examination has been compromised, notwithstanding the absence of any evidence of their personal involvement in the compromising activities.

If you have any questions or doubts about whether an activity might constitute irregular behavior, you should contact the American Board of Endodontics Secretary for clarification.

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| Applicant's Signature – Your signature must be notarized. | |
| Name of Applicant _____ | |
| Signature of Applicant _____ | |
| Subscribed and sworn to before me this _____ day of _____, 20_____. | |
| _____ | My Commission Expires: _____ |
| Notary Public | (SEAL) |